
Ryan Jacobs

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PROFESSIONAL SUMMARY

Hardworking and outgoing DJ with experience in public relations. Offering exceptional marketing and communication skills to create strong brand awareness. Effective at initiating engaging discussion with guests and callers.

SKILLS

- Switchboard operation
- Organization
- Customer service
- Project organization
- Communications
- Computer literate
- Customer service
- Able to prioritize

EDUCATION

Communication and Rhetoric Studies - Bachelor of Arts - 2025

Syracuse University - Syracuse, NY

High School - 2021

Marshfield High School - Marshfield, MA

- Honor Roll
- 4 years of DECA
- 3.3 GPA

WORK HISTORY

Crew Member - January, 2022 to Present

SU Food Services - Syracuse, NY

- Restocked workstations with supplies and food display cases with fresh selections to reduce customer wait times during busy periods.
- Am responsible for cleaning the lobby, dining area, and restrooms.
- Stored food trays in refrigerated storage cabinets or placed them over food warmers for immediate service.

Staff Member - September, 2021 to Present

WJPZ - Syracuse, NY

- Hosted one-hour shows with on-time ad airs and strict FCC compliance.

Cashier - March, 2021 to Present

Roche Bros. Marshfield - Marshfield, MA

- Credit cards, checks, gift cards, and coupons were all processed by me.
- Educated customers about promotions to increase sales.
- Trained team members to work as cashiers in accordance with company policies and procedures.
- Helped customers by answering their questions and completing their requests.
- Handled POS transactions such as checks, cash, credit card purchases, and refunds.
- Learned how to deal with checks and credit cards.
- Checked customers' identification for proof of age and refused to sell alcohol or tobacco to minors.

Crew Member - October, 2020 to March, 2021

Wendy's - Marshfield, MA

- Restocked workstations with supplies and food display cases with fresh selections to reduce customer wait times during busy periods.
- Ensuring that food is prepared and distributed properly.
- Performed daily inspections, basic maintenance, and minor repairs to keep gear and equipment in good working order.
- Was in charge of serving food to customers.
- Taking customer orders

Cashier - August, 2018 to March, 2020

Roche Bros. Marshfield - Marshfield, MA

- Credit cards, checks, gift cards, and coupons were all processed by me.
- Educated customers about promotions to increase sales.
- Helped customers by answering their questions and completing their requests.
- Handled POS transactions such as checks, cash, credit card purchases, and refunds.
- Learned how to deal with checks and credit cards.